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Date: 27th August 2020

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You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so.

Dear Councillor,

You are hereby invited to attend the Digital **Annual Meeting** of **Caerphilly County Borough Council** which will be held via Microsoft Teams on **Thursday, 3rd September, 2020 at 5.00 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy', enclosed in a large, loopy oval shape.

Christina Harrhy
CHIEF EXECUTIVE

A G E N D A

Pages

- 1 Welcome and Minute Silence.
- 2 To receive apologies for absence.
- 3 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

A greener place Man gwyrddach



- 4 Retiring Mayor's Remarks.
- 5 To elect a Mayor and Deputy Mayor of Council until the Annual Meeting in May 2022 and note the civic salary payments.
- 6 Mayor's Remarks.
- 7 To note the appointment of a Leader of Council and note the payment of a senior salary.
- 8 To note the appointment of a Deputy Leader and the payment of a senior salary.
- 9 To note the number of Members to be appointed to the Cabinet, the names the Leader has chosen to become Members of the Cabinet and their portfolios and the payment of senior salaries.
- 10 To note the appointment of a Leader of the main opposition group and the payment of a senior salary.
- 11 Leader's Statement.
- 12 To Appoint the Chair and Vice Chair and Members to serve on the following Overview and Scrutiny Committees until the next Annual Meeting (in accordance with the political balance, as list attached) and to note the senior salary payment to the Chairs. 1 - 2
- Education Scrutiny Committee
 Social Services Scrutiny Committee
 Policy and Resources Scrutiny Committee/Partnerships Scrutiny Committee
 Environment and Sustainability Scrutiny Committee
 Regeneration and Housing Scrutiny Committee
- 13 To appoint the Chair and/or Vice Chair and Members to serve on the following Committees until the next Annual Meeting and to note the senior salary payment to the Chairs marked with * (in accordance with the political balance, as lists attached). 3 - 4
- Appeals Panel
 Appointments Committee
 *Audit Committee
 Democratic Services Committee
 Investigating and Disciplinary Committee
 *Licensing and Gambling Committee/Taxi and General Committee
 *Planning Committee
 Standards Committee
- 14 To note that the Chair and Vice Chair of the Audit Committee will be appointed at the first meeting following the Annual Meeting of Council.
- 15 To constitute Sub Committees/Working Parties/Panels/Boards and Members to serve on them

and to appoint/nominate representatives to serve on outside bodies where required (lists attached).

5 - 14

Circulation:

All Members And Appropriate Officers

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Agenda Item 12

MEMBERSHIP OF OVERVIEW AND SCRUTINY COMMITTEES

Education Scrutiny Committee (16 members) 11 - 4 - 1

Councillors, Mrs E.A. Aldworth, P.J. Bevan, A. Collis, S. Cook, W. David, A. Farina-Childs, D.T. Hardacre, D. Havard, M.P. James, B. Miles, Mrs G.D. Oliver, J.E. Roberts, J. Simmonds, C. Thomas

Chair: Mrs T. Parry

Vice-Chair: C. Andrews

Social Services Scrutiny Committee (16 members) 11 - 4 - 1

Councillors A. Angel, C. Bezzina, D. Cushing, M. Evans, A. Gair, Ms J. Gale, D. Harse, V. James, L. Jeremiah, Mrs A. Leonard, K. Etheridge, S. Skivens, C. Thomas, W. Williams

Chair: L. Binding

Vice-Chair: To Be Confirmed

Policy and Resources Scrutiny Committee (16 members) 11 - 4 - 1 Partnerships Scrutiny Committee

Councillors M. Adams, Mrs E.M. Aldworth, S. Cook, Mrs C. Forehead, Ms E. Forehead, L. Harding, G. Johnson, C.P. Mann, B. Miles, R. Saralis, Mrs M.E. Sargent, G. Simmonds, J. Taylor, L.G. Whittle.

Chair: J. Pritchard

Vice-Chair: G. Kirby

Environment and Sustainability Scrutiny Committee (16 members) 11 - 4 - 1

Councillors M. Adams, A. Collis, C. Elsbury, M. Evans, J. Gale, A. Gair, S. Kent, Ms A. Leonard, B. Owen, J. Roberts, D. Preece, J. Scriven, A. Whitcombe, T.J. Williams

Chair: D. T. Davies

Vice-Chair: A. Hussey

Housing and Regeneration Scrutiny Committee (16 members) 11 - 4 - 1

Councillors J. Bevan, D. Cushing, C. Elsbury, R.W. Gough, L. Harding, A. Higgs, G. Kirby, P. Leonard, G. Oliver, B. Owen, D. Price, Mrs M. E. Sargent, W. Williams, B. Zaplatynski

Chair: A. Whitcombe

Vice-Chair: C. Forehead

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Agenda Item 13

MEMBERSHIP OF COMMITTEES

Appeals Panel (Disciplinary/Grievance) (3 members) 1 - 1 - 1

Councillors **W. David**, **Mrs T. Parry**, K. Etheridge

Nominated substitutes **P.J. Bevan**, **A. Angel**, **M.E. Sargent**, **J. Taylor**, **Mrs C. Forehead**, **Mrs B. Miles**, **D.W.R. Preece**

Chair: **Councillor W. David**

Appointments Committee (Chief Officer Related Posts/Heads of Service) (6 - 2 - 1 - including Cabinet Member)

Councillors G. Simmonds, **W. David**, **V. James**, **C.P. Mann**, **J. Pritchard** **J. Taylor** and relevant Cabinet Member

Chair: **Councillor Mrs E. M. Aldworth** Vice-Chair: **Councillor J. Simmonds**

Substitute Councillors **Mrs M. Sargent**, **D. Hardacre**

Audit Committee (12 members) 8 - 3 - 1 (1 lay member)

Councillors **M. Adams**, **Mrs E.M. Aldworth**, **J. Bevan**, **A. Gair**, **Ms J. Gale**, **D. Hardacre**, **C. Mann**, **B. Miles**, **Mrs T. Parry**, G. Simmonds, **J. Simmonds**

Chair: **Councillor Mrs M.E. Sargent** Vice-Chair: Mr N. D Yates

Democratic Services Committee (16 members) 11 - 4 - 1

Councillors **C. Andrews**, **P.J. Bevan**, **S. Cook**, **W. David**, **D.T. Davies**, A. Farina-Childs, **Mrs C. Forehead**, **A. Hussey**, **L. Jeremiah**, **C.P. Mann**, **Mrs G.D. Oliver**, **Mrs M.E. Sargent**, **C. Thomas**, **W. Williams**,

Chair: **Councillor D. Cushing** Vice-Chair: **Councillor G. Kirby**

Investigating and Disciplinary Committee (7 members) 5 - 2

Councillors **M. Adams**, **A. Angel**, **D.T. Davies**, **N. George**, **C. Gordon**, **J. Simmonds**, **J. Taylor**

Substitutes Councillors **D. Havard**, **T. Williams** and **R. Gough**

Licensing and Gambling Committee/Taxi and General Committee (15 members) 10 - 4 - 1

Councillors **M. Adams**, **L. Aldworth**, **J. Bevan**, **P.J. Bevan**, **D. Cushing**, **W. David**, **M. Davies**, **Ms J. Gale**, **D. Harse**, **Mrs D. Price**, **J. Roberts**, **W. Williams** – 1 x Independent Vacant

Chair: **Councillor D.W.R. Preece** Vice-Chair: **Councillor J. Simmonds**

Planning Committee (20 members) 14 - 5 - 1

Councillors **M. Adams**, **Mrs E.M. Aldworth**, **C. Andrews**, **A. Angel**, **J. Bevan**, **M. Davies**, **J.E. Fussell**, **R.W. Gough**, **D. Hardacre**, **L. Harding**, **A. Higgs**, **A. Hussey**, **B. Miles**, **Mrs G. D. Oliver**, **J. Simmonds**, **J. Taylor**, **T.J. Williams** 1 x Independent Vacant

Chair: Councillor R. Saralis

Vice-Chair: Councillor A. Whitcombe

Standards Committee (2 members/5 lay members/1 community councillor)

Councillor Mrs D. Price (substitute Councillor Ms J. Gale), C.P. Mann (substitute Mrs M.E. Sargent)

Rights of Way Cabinet Committee

5 Cabinet Members To Be Confirmed

Agenda Item 15

SUB-COMMITTEES/WORKING PARTIES/PANELS/BOARDS

1. **Advisory Panel for the Appointment and Removal of Local Authority Governors (5 - 2)**
Councillors **M. Adams, P.J. Bevan, W. David, D. Havard, J. Simmonds, J. Roberts, R. Whiting**
Nominated Substitutes: **M. James, V. James, Mrs T. Parry, A. Whitcombe**

2. **Bargoed Town Centre Management Group (6 members - Aberbargoed/Bargoed/Gilfach Wards plus Cabinet Member)**
Councillors C. Andrews, A. Collis, D.T. Davies, L. Harding, A.G. Higgs, Mrs D. Price, plus -
Councillor S. Morgan

3. **Blackwood Town Centre Management Group (5 members - Blackwood/Cefn Forest Wards plus Cabinet Member)**
Councillors N. Dix, K. Etheridge, A. Farina-Childs, G. Simmonds, T.J. Williams plus Councillor S. Morgan

4. **Caerphilly Community Safety Delivery Group (1 member)**
Councillor N. George

5. **Caerphilly Homes Task Group (Welsh Housing Quality Standard) (7 members/7 tenant representatives) 5 - 2**
Councillors **M. Davies, L. Harding, A. Hussey, Mrs L. Phipps, Mrs D. Price, E. Stenner, L.G. Whittle**

6. **Caerphilly Local Access Forum**
To Be Confirmed

7. **Caerphilly Town Centre Management Group (9 members - Morgan Jones/St. Martins/St. James Wards plus Cabinet Member)**
Councillors P.J. Bevan, S. Cooke, C. Elsbury, Mrs C. Forehead, Ms E. Forehead, J.E. Fussell, Mrs B.A. Jones, S. Kent, J. Pritchard plus - Councillor S. Morgan

8. **Community Council Liaison Sub-Committee (16 members) 11 - 4 - 1**
Councillors **M. Adams, A. Angel, C. Andrews, A. Farina-Childs, A. Gair, D. Havard, A. Higgs, V. James, M. James, L. Jeremiah, Ms P. Leonard, C. Mann, Mrs T. Parry, C. Thomas, A. Whitcombe, B. Zaplatynski**

9. **Corporate Health and Safety Committee (7 members) 5 - 2**

Councillors **M. Adams**, **P.J. Bevan**, **D.T. Hardacre**, **D. Havard**, **A.G. Higgs**, **S. Kent**, **W. Williams**

10. **Corporate Joint Consultative Committee**

Leader and Cabinet

11. **Education Achievement Service Board (EAS)**

Councillor Mrs L. Phipps - substitute Councillor C. Cuss

12. **Education Achievement Service Audit and Risk Assurance Committee**

Councillors Mrs E.M. Aldworth and Mrs C. Andrews

13. **Grants to the Voluntary Sector Panel (15 members) 10 - 4 - 1**

Councillors **C. Andrews**, **M. Davies**, A. Farina-Childs, **A. Gair**, **D. Hardacre**, **R. Gough**, **A. Higgs**, **L. Jeremiah**, **Mrs A. Leonard**, **Mrs G. Oliver**, **D.W.R. Preece**, **J. Roberts**, **J. Taylor**, **A. Whitcombe**, **B. Zaplatynski**

14. **Monmouthshire and Brecon Canal - Crumlin Arm Working Group (adjoining ward members (Abercarn/Crosskeys/Crumlin/Newbridge/Risca East/Risca West) and Cabinet Member**

Councillors: D.W.R. Preece and A. Whitcombe (Abercarn), J. Simmonds (Crosskeys), M. Davies (Crumlin), P. Leonard, A. Leonard (Risca East), B. Owen, R. Whiting (Risca West) plus Cabinet Member

Nominated Reserve: Councillor C.J. Thomas (Crumlin)

By Invitation: Councillors A. Hussey, L. Jeremiah and G. Johnston (Newbridge Ward Related Matters)

15. **Pensions/Compensation Committee (8 members) 6 - 2 (plus relevant Cabinet Member)**

Councillors **W. David**, **Ms J. Gale**, **D.T. Hardacre**, **B. Miles**, **D.W.R. Preece**, **Mrs M.E. Sargent**, **L.G. Whittle**, **W. Williams** plus appropriate Cabinet Member

Substitutes **M. Adams**, **Mrs E. M. Aldworth**, **J. Simmonds**, **J. Taylor**

16. **Prosiect Gwyrd Joint Scrutiny Panel (2 members 1 – 1)**

Councillors **J. Bevan**, **C. Elsbury**

17. **Rights of Way Cabinet Committee**

5 Cabinet Members

18. **Risca Town Centre Management Group (5 members - Risca East/Risca West Wards plus Cabinet Member)**

Councillors N. George, Mrs A. Leonard, Ms P. Leonard, B. Owen, R. Whiting – Councillor S. Morgan

19. **River Rhymney Task Group (3 members) 2 - 1**

Councillors A. Collis, M. Evans, S. Kent

20. **Scrutiny Leadership Group**

Chairs and Vice Chairs of Scrutiny Committees, Democratic Services Committee and Audit Committee

21. **Standing Advisory Council on Religious Education (6 members) 4 - 2**

Councillors Mrs E. M. Aldworth, A. Collis, Mrs G. Oliver, T. Parry, J. Simmonds, J. Taylor

22. **View Point Panel**

Education	}	
Environment and Sustainability	}	
Housing and Regeneration	}	relevant Cabinet Members
Policy and Resources/Partnerships	}	
Social Services	}	

23. **Voluntary Sector Liaison Committee (15 members) 10 - 4 - 1**

Councillors Mrs E. M. Aldworth, J. Bevan, A. Collis, S. Cook, K. Etheridge, J.E. Fussell, R.W. Gough, D. Harse, A.G. Higgs, Mrs T. Parry, Mrs D. Price, Mrs E. Stenner, A. Whitcombe, L.G. Whittle, W. Williams

24. **Ystrad Mynach Town Centre Management Group (4 members - Hengoed/Ystrad Mynach Wards plus Cabinet Member)**

Councillors A. Angel, D. Cushing, Mrs T. Parry, M. James and Councillor S. Morgan

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REPRESENTATION ON ASSOCIATIONS/OUTSIDE BODIES
1 YEAR UNLESS OTHERWISE INDICATED

CAERPHILLY COUNTY BOROUGH COUNCIL CHAMPIONS

1. **Anti-Poverty Champion**
Councillor Mrs L. Phipps
2. **Armed Forces Community Covenant Champion**
Councillor A. Whitcombe
3. **Child Poverty Champion**
Councillor C.J. Cuss
4. **Dementia Friend Champion**
Councillor Mrs C. Andrews
5. **Domestic Abuse Champions**
Councillors C.J. Gordon and N. George
6. **Equalities Champion**
Councillor J. Pritchard
7. **Future Generations Champion**
Councillor S. Morgan
8. **Homeless Persons Champion**
Councillor Mrs L. Phipps
9. **LGBTQ Champion**
Councillor C. Cuss
10. **Mental Health Champion**
Councillor C. Gordon
11. **Older Persons Champion**
Councillor C. Cuss
12. **White Ribbon Campaign Champion**
Councillor N. George
13. **Youth Champion (appointed by Youth Forum)**
Councillor P. Marsden

OUTSIDE BODIES AND ASSOCIATIONS

1. **Aneurin Bevan Community Health Council (Term of Office 2 years to 2021)**
Councillors B. Miles, Mrs T. Parry, J. Simmonds
2. **Army Benevolent Fund - Gwent**
Councillor A. Whitcombe

3. **Association of Public Services Excellence (APSE) Welsh Regional Committee**
To be Confirmed
4. **Caerphilly Foster Panel**
Councillor Mrs B. Miles
5. **Carbon Reduction Group**
Councillor S. Morgan
6. **Cardiff Capital Region Joint Committee (Regional Cabinet)**
Leader of Council and Deputy Leader of Council - Councillor P. Marsden and
Councillor S. Morgan
7. **Cardiff Capital Region Joint Scrutiny Committee**
Councillor A. Whitcombe and Councillor C. Elsbury (Deputy)
8. **Care and Repair - Caerphilly**
Councillor Mrs L. Phipps and Private Sector Housing Manager
9. **Citizens Advice Bureau Trustee Board**
Councillor C.J. Gordon
10. **Coleg Gwent Further Education Corporation (Crosskeys Community Partnership)**
Councillor D.T. Hardacre
11. **Coleg Harlech WEA North**
To be Confirmed
12. **Coleg Y Cymoedd Corporation (formerly Ystrad Mynach College Board of Governors)**
Sian Farquharson, Challenge Advisor EAS
13. **Corporate Parenting Group**
Councillors C.J. Cuss and R. Whiting, L. Binding, M.E. Sargent, B. Miles (Foster Panel Member)
14. **Corporate Safeguarding Group**
Councillors C.J. Cuss, R. Whiting and Councillor M.E. Sargent, **1 Independent**
15. **Fields in Trust (formerly National Playing Fields Association)**
To be Confirmed
16. **Glamorgan Archives Joint Committee**
Councillor D. Havard and A.G Higgs
17. **Greater Gwent Cremation Joint Committee**
Councillor J. Simmonds and J. Taylor (one of the members nominated will become Chair for the coming year).
18. **Groundwork Wales**
Councillor D. Havard
19. **Gwent Association of Voluntary Organisations**

- Relevant Officer and Councillor A. Higgs
20. **Gwent Regional Partnership Board**
Councillor C.J. Cuss
 21. **Gwent Archives Joint Committee**
Councillors D. Havard and A.G. Higgs
 22. **Gwent Police and Crime Panel - politically balanced across Gwent**
Councillors Mrs C. Forehead, G. Kirby and C.P. Mann
 23. **Industrial Communities Alliance (formerly Coalfield Communities Campaign)**
Councillor S. Morgan
 24. **Islwyn Indoor Bowls Club Management Board**
Councillor M. Adams and Cabinet Member To Be Confirmed
 25. **Joint Council for Wales**
Councillors C.J. Gordon and Mrs E. Stenner
 26. **The Learning Centre (Pupil Referral Unit)**
Councillor M. Evans
 27. **Local Authority Action for Southern Africa (LAACTSA)**
Councillor R. Saralis
 28. **Local Government Association**
Leader of the Council - Councillor P. Marsden and Cabinet Member To Be Confirmed
 29. **Monmouthshire and Brecon Canal Joint Steering Group** (Formally Monmouthshire and Brecon Canal Regeneration Partnership)
Councillors N. George and Mrs E. Stenner (substitute Councillor A. Whitcombe)
 30. **Monmouthshire Farm School Endowment Trust**
Councillor D. Havard
 30. **PATROL** (Parking and Traffic Regulations Outside London) Adjudication Joint Committee – To Be Confirmed
 32. **Pen Bryn Oer Wind Farm Community Benefit Panel**
Member for Twyn Carno Ward - Councillor C. Cuss
 33. **PFI Liaison Committee**
To Be Confirmed
 34. **Prosiect Gwyrdd Joint Committee**
To Be Confirmed
 35. **Regional Technical Statement (Aggregates)**
To Be Confirmed
 36. **Regional Transport Authority**
To Be Confirmed
 37. **Reserve Forces and Cadets Association for Wales**

- Councillor A. Whitcombe
38. **Safer Caerphilly Community Safety Partnership**
Councillor N. George
 39. **Schools Admission Forum**
To Be Confirmed
 40. **Schools Budget Forum**
To Be Confirmed
 41. **South East Area Environment Group**
To Be Confirmed
 42. **South East Wales Strategic Planning Group**
To Be Confirmed
 43. **South Wales Fire and Rescue Authority**
Councillors D.T. Davies, A. Hussey, C. Elsbury
 44. **South Wales Regional Aggregates Working Party**
To Be Confirmed
 45. **Sportlot Community Chest Panel**
Councillors A. Gair, C. Thomas and W. Williams
 46. **St. Johns Cymru Wales**
Councillor Mrs C. Andrews
 47. **Strategic Planning Panel**
To Be Confirmed
 48. **Urban Commission (Local Government Association)**
Councillor S. Morgan
 49. **Wales and National Nuclear Free Zone Forum**
Councillor Mrs C. Forehead
 50. **Wales Council for Deaf People**
Councillor A. Gair
 51. **Welsh Books Council (3 years) and Wales Book Council Executive Committee (1 year)**
Councillor J. Simmonds
 52. **Welsh Centre for International Affairs**
Councillor D. Havard
 53. **Welsh Church Fund**
Councillor C. Gordon and Substitute Councillor Mrs E. Stenner
 54. **Welsh Local Government Association**
Leader of the Council - Councillor P. Marsden and 3 Cabinet Members
 55. **Welsh Local Government Association - Executive Board**

Leader of the Council - Councillor P. Marsden

56. **WJEC**
To Be Confirmed
58. **Workers Education Association - South Wales District Committee**
Councillor Mrs C. Forehead
59. **Youth Forum**
Councillors C.J. Cuss and J. Pritchard plus - Councillor R. Whiting and the Youth
Champion

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